

Quick Reference Guide

Instructions for Completing a Test Requisition



- 1. Client Identification:** This section is pre-populated with your information. To request more requisitions, contact your Fulgent Oncology representative, email us at customerservice@fulgentoncology.com or call us at 800.459.1185.
- 2. Patient Identification: Required** – all fields must be completed. MRN: Medical Record Number.
- 3. Insurance / Billing Information: Required** – Provide face sheet and front/back of patient's insurance card. You must **specify at least one** Bill To option:
 - Client Bill: All charges billed to client listed in client identification section.
 - Insurance: All charges billed to insurance (except when payer follows CMS guidelines and patient status indicated as inpatient or outpatient; if so, TC charges billed to client, PC charges to insurance).
 - Patient/Self Pay: All charges billed to patient.
 - Split Bill: Client (TC) and Insurance (PC): All TC charges billed to client listed in client identification section, all PC charges to insurance.
 - OP Molecular to Medicare: Molecular testing billed to Medicare, all other testing to client (listed in client identification section).
 - Bill charges to other Hospital/Facility: If an entity other than who is listed in the Client Information section (#1 above) is to be billed, provide the Account Name and Account Number. Contact Fulgent Oncology with any questions.
- 4. Specimen Information: Required** – Specimen ID, Dates/Times (collection, discharge), specimen type and prep method. Only provide information for the specimen type submitted. Note that specimen requirements are listed on the back of each requisition.
- 5. Clinical Information: Required** – Diagnosis/ICD codes and bone marrow transplant information. Attach copy of lab results (i.e. CBC or pathology reports), when appropriate. Information in this section is important to support faster turn-around-time and assist our pathologists in the assessment of the case.
- 6. Laboratory Test Requested: Required** – Select requested tests, including the appropriate level of service on FLOW and FISH tests. Note that tech-only tests are only available for authorized accounts. Unauthorized accounts will automatically be accessioned as global. Contact Fulgent Oncology to set up tech-only authorization.
- 7. Additional Tests, Comments or Differential Diagnosis:** Include additional tests, comments or differential diagnoses that may assist our pathologists in their assessment.
- 8. Signature:** Signature is **required for orders of cytogenetic testing** that include products of conception and/or constitutional analysis. By signing, the ordering physician confirms that the patient has been informed and provided consent for testing.

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Hematopathology Requisition

Date packaged: _____

1 CLIENT IDENTIFICATION

Last Name: _____ First Name: _____ Middle Initial: _____
Gender: ☐ M ☐ F DOB: _____ Age: _____ MRN: _____
Ordering Physician: _____ Treating Physician: _____

2 PATIENT IDENTIFICATION

3 INSURANCE / BILLING INFORMATION - REQUIRED: Please include face sheet and front/back of patient's insurance card.
Hospital status when specimen collected (must choose one): ☐ Hospital Inpatient ☐ Hospital Outpatient ☐ Non-Hospital Outreach / Clinic Patient
Bill to: ☐ Client Bill ☐ Insurance ☐ Patient/Self Pay ☐ Split Bill: Client (TC) and Insurance (PC)
☐ Bill charges to other hospital/facility: _____ Account Name & C-Number: _____
Prior Authorization Number: _____

4 SPECIMEN INFORMATION (Two unique identifiers are required on requisition & specimen)

Specimen ID: _____ Block ID: _____ Collection Date: _____ Time: _____ Date of Discharge: _____
☐ Bone Marrow asp ☐ Na-Heparin ☐ EDTA ☐ Blood ☐ Na-Heparin ☐ EDTA ☐ Other _____ Body Site: _____
☐ Smears ☐ Air-Dried ☐ Fixed ☐ Stained ☐ Formalin Fixed: ☐ Yes ☐ No ☐ Other Fixation: _____
☐ Slides ☐ Stained ☐ Unstained ☐ Touch Preps
☐ Tissue ☐ FNA ☐ Body Fluid (specify type): _____
☐ Paraffin Block(s): _____ ☐ Pick Best Block: _____

5 CLINICAL INFORMATION PLEASE PROVIDE CBC

ICD-10 Code(s): _____ ☐ Allogeneic Bone Marrow Transplant Donor Sex: ☐ Male ☐ Female
☐ Autologous Bone Marrow Transplant
☐ Other clinical data: _____
(ICD-10 information is required)
Physician Note: Only tests or diagnostic services that are medically necessary should be ordered. Appropriate ICD-10 information must be provided in the specified area above. Payers, including Medicare and Medicaid, generally do not pay for screening tests. ABN is required for Medicare patients. (ICD-10 codes provided do not support reasoning for testing.)

6 LABORATORY TESTS REQUESTED (Specimen requirements on back)

Test Options
☐ **Diagnostic Consultation** - Consultation level performed based on specimen and report materials/information provided*
☐ **Global Interpretation** (specify stains): _____
☐ **Reflex as medically necessary** (could include FISH, Cyto, IHC or PCR - see reverse for complete probe/panel list)

CYTONEUTRALS
☐ Oncology Chromosome Analysis ☐ Non-Oncology Chromosome Analysis* ☐ CULTURE & HOLD
☐ POC Chromosome Analysis* ☐ Microarray Analysis

MOLECULAR ☐ HOLD
SINGLE GENE ASSAYS
☐ AML Mutation Panel
FLT3/IDH1/IDH2/NPM1; Chromosome Analysis *If karyotype normal or non-informative, REFLEX: CEBPA; IF inv(16) or t(8;21), REFLEX: KIT; exons 12 and 17
☐ ABL kinase domain ☐ EGFR ☐ KIT (AML)
☐ B-cell (IGH/IGK) ☐ FLT3 ☐ KIT (DLBCL)
☐ B-cell (IGH, reflex IGK) ☐ IDH1/IDH2 ☐ MPL
☐ BCR-ABL1 (p190, p210) ☐ IGH/BCCL2 ☐ MYD88
☐ BCR-ABL1 follow up: ☐ IGHV ☐ NPM1
☐ p190 ☐ p210 ☐ JAK2 (V617F) ☐ Qual ☐ Quant-MRD
☐ BRAF (HCL) ☐ JAK2, reflex Exon 12 (PV) ☐ PMML/RARA
☐ CALR ☐ JAK2, reflex Exon 12-15 ☐ T-cell (TCR/TCRB)
☐ CEBPA ☐ JAK2, reflex CALR, MPL ☐ T-cell (TCR, reflex TCRB)
☐ CCR4 ☐ ET, PMF

NEXT GENERATION SEQUENCING
☐ Lumina Hematology Profile: 373 DNA+459 RNA genes (see reverse for genes)

7 ADDITIONAL TESTS, COMMENTS OR DIFFERENTIAL DIAGNOSIS

8 AUTHORIZED SIGNATURE: _____ **Phone Number for STAT Cases:** _____

FLOW CYTOMETRY ☐ HOLD
Global Tech ☐ Leukemia / Lymphoma ☐ Global ☐ FNH (blood only)
☐ CLL Prognostic: CD49d/CD200
☐ Smears submitted for correlation only

FISH (see reverse for additional panels/probes and reflex testing) ☐ HOLD
Global Tech ☐ ALK (Lymphoma) ☐ Global Tech ☐ LPL/Waldenström Panel
☐ AML Panel 1 ☐ CDS (JCD10(-) Lymphoma Panel
☐ AML Panel 2 ☐ MALT Panel
☐ AML Panel 3 ☐ Marginal Zone Panel (FFPE)
☐ AML Panel 4 ☐ MCL
☐ AML w/ Monocytosis ☐ MCL w/ reflex CLL/SL Panel
☐ B-ALL Panel ☐ MDS Panel*
☐ B-ALL Panel (Ph-Like) ☐ MPN Panel
☐ Burkitt Lymphoma ☐ Myeloma/PCD Panel
☐ CLL/MCL Panel ☐ PMML-RARA-Routine
☐ CLL/SL Panel ☐ PMML-RARA-STAT
☐ CML (BCR-ABL1) ☐ T-ALL Panel
☐ Eosinophilia Panel ☐ T-PLL Panel
☐ Follicular Lymphoma ☐ X/Y Sex Mismatch
☐ High-Grade B Lymphoma (HGBL) ☐ Other: _____

*Signature required for orders of cytogenetic testing that include products of conception and/or constitutional analysis. Ordering physician confirms that above patient has been informed and provided consent for testing.
Original and Second Copy (White / Canary) CSI Laboratories
Bottom Copy (Pink / Green) Client
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